



Thank you for applying to EK Realty, LLC. We look forward to servicing your housing needs. Please provide all required documents listed below so we can process an application in a timely manner.

Application Fee is \$20 non refundable for each applicant and guarantor.

Tenant Agrees to a NON-REFUNDABLE \$500.00 Pet fee for each pet as required.

Payments can be made via Zelle to ekrealty@ekrealtyllc.com/ Venmo to [@ekrealtyllc](https://venmo.com/ekrealtyllc).

Please note rental payments are not allowed to be processed through this method.

Documentation for electronic on line rental payments will be provided in your lease once approved. While submitting payment please note which apartment you are applying to.

PLEASE SUBMIT ALL PAPERWORK TO EKREALTY@EKREALTYLLC.COM

REQUIRED DOCUMENTATION FOR APPLICANTS

1. Completed application for each person to be on lease.
2. Proof of employment and verification of income.
3. Current pay stub.
4. Proof of payment of last three (3) months rent.
5. Copy of most recent federal tax return, first 2 pages and W- 2
6. Copy of recent bank statement.
7. Government issued photo id (s).
8. If you have a pet or are planning on getting one please provide a photo as well as a veterinarian report and detailed proof of inoculation.

REQUIRED DOCUMENTATION FOR GUARANTORS

1. The guarantors copy of most recent federal tax return.
2. The guarantors government issued photo id.
3. The guarantors savings statement which shows a considerable sum of money.
4. The guarantor must sign page 3 allowing a credit report to be run.
5. The guarantors monthly housing costs.

If you have any questions or concerns please contact us at 212-957-1770, or the broker you are working with.



939 8th Avenue, Suite 301
 New York, NY, 10019
 (212) 957-1770
 Ekrealty@ekrealtyllc.com
 www.ekrealtyllc.com

APPLICATION FOR LEASE

Building: _____ Apartment: _____

Rent: \$ _____ Lease Commencement: _____

APPLICANT INFORMATION

Full Name: _____
 First Middle Last

Phone: _____ Email: _____

Social Security Number: _____ Date of Birth: ____ / ____ / ____

Number of Pets _____ Type _____

PREVIOUS RESIDENCE HISTORY

Present Address _____

City _____ State _____ Zip Code _____

Name of Landlord _____ Telephone _____

Length of Term _____ Rent _____

Applicant Previous Home address: _____

City _____ State _____ Zip _____

How long at previous address? _____ Rent _____

APPLICANT FINANCIAL INFORMATION

Employer: _____ Address: _____

City _____ State _____ Zip _____

Position/title: _____ Supervisor: _____

Phone: _____ Annual income: _____ How long with present employer? _____

Bank Information: Name of Bank: _____ Address: _____

City _____ State _____ Zip _____

Checking Account Number: _____ Savings Account Number: _____

GUARANTOR INFORMATION

Guarantor Name: _____
 First Middle Last

Social Security Number: _____ Date of Birth: ____/____/____

Relationship to applicant: _____ Years known: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Cell phone: _____ Email: _____

Employer: _____ Address: _____

City _____ State _____ Zip _____

Position/title: _____ Supervisor: _____

Phone: _____ Annual income: _____ How long with present employer? _____

BACKGROUND SEARCH RELEASE AUTHORIZATION

I voluntarily consent to and authorize TenantSafe/ApplicantSafe, herein referred to as company, and or their assigned agents, or consumer reporting agencies to request and receive any consumer reports, investigative reports, or information concerning me. Reports requested may include any of the following: Law Enforcement Records, Criminal Records, D.M.V. Records, Civil Records, Employment/Rental Verifications, Eviction Searches, Education verification and Consumer Credit Reports.

I authorize any persons, companies, corporations, consumer reporting agencies, courts of law, current or past employer to furnish company and or their assigned agents, associates or consumer reporting agencies with any or all information concerning me. I further agree to release Company and or their assigned agents, associates or consumer reporting agencies and all persons and organizations providing information from any and all claims, liability and responsibility arising out of the release of such information in connection with this research.

I understand that I have specific prescribed rights as a consumer under The Federal Fair Credit Reporting Act (FCRA) and may have additional rights under relevant specific state laws. **This authorization does not include a release of my medical information.**

THIS APPLICATION IS SUBJECT TO VERIFICATION AND ACCEPTANCE BY THE LANDLORD. CREDIT DEPOSIT IS NON REFUNDABLE, EVEN IF APPLICATION IS DENIED. LANDLORD OR AGENT SHALL HAVE THE RIGHT TO RUN ANOTHER CREDIT CHECK DURING THE TENANTS OCCUPANCY, OR IF TENANT LEAVES PREMISES WITH A BALANCE.

Applicant 1 _____ Date: _____

Applicant 2 _____ Date: _____